

**CHECK LIST**

**ITEMS NEEDED FOR AGENCY APPROVAL**


Agency Profile Sheet filled out in its entirety and Signed

Producer Agreement filled out in its entirety and Signed

Copy of License attached

Copy of E&O Dec page attached

Use separate sheet if needed to provide other information



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Please provide SGA-Auto with a list of your Agents / CSR's and other employee email addresses

Return to:          Attention SGA-AUTO Marketing  
                           P.O. Box 12480  
                           Alexandria, LA 71315

Or email to:

                          Rich Falcone: rfalcone@southerngeneralauto.com (713) 829-1797

                          Pam Verzwylvelt: pverzwylvelt@southerngeneral.com (318) 446-2530